



Barbara Madonna
Library Director

2009-2010
Board of Trustees

Elizabeth Batchelor

Jay Ephraim

Christine Pesses

David Fisher

David C. Heacock

Robin Lair

Karen S. Smith

Draft Minutes of The Organizational Meeting of The Groversville Public Library July 14, 2009

The Organizational meeting of the Groversville Public Library was held on July 14, 2009 at 5:00 P.M. in the Friends Room at the Library, 58 E. Fulton Street, Groversville, New York.

The following, having been elected by the voters of the Groversville Enlarged School District, were in attendance: David Fisher, Christine Pesses, Karen S. Smith, Elizabeth Batchelor, Robin Lair and David Heacock. Michael J. Frank, Financial and Recording Secretary and Barbara J. Madonna, Director of the Groversville Public Library, also attended the meeting. Jay Ephraim was absent from the meeting.

Mr. Frank, acting as temporary chairman of the meeting, opened the meeting by leading the Trustees in the Pledge of Allegiance.

Mr. Frank, a notary public, administered the Oath of Office to the re-elected trustee, Robin Lair, who was elected to a five-year term. Jay Ephraim, who was also re-elected to a new five-year term, will be sworn in as a trustee at the next meeting due to his absence.

Mr. Frank asked for nominations for the position of President of the Board of Trustees. Mr. Heacock nominated Mrs. Pesses for the position of President of the Board of Trustees. Mr. Fisher seconded the nomination for the position of President. Hearing no other nominations, Mr. Frank called for a vote for the office of President. This was approved all voting yes. At this point in the meeting Mrs. Pesses began presiding. The following Trustees were nominated to the other respective officer positions: Mr. Heacock nominated Mr. Fisher for the position of Vice President. Ms. Batchelor seconded this nomination. Mr. Fisher nominated Mr. Heacock for the position of Treasurer. Ms. Smith seconded this nomination. Mr. Heacock nominated Ms. Batchelor for the position of Secretary. Mr. Fisher seconded this nomination. Mrs. Pesses asked if there were any nominations from the floor for any of these three officer positions. Hearing none, Mrs. Pesses asked for a vote to ratify these nominations. This slate of officers was approved all voting aye.

Mrs. Pesses presented the following items to the Trustees for review:

1. Contract with Library Director

Motion to renew the contract with Ms. Barbara Madonna for the position as library director for the 2009-2010 fiscal year.

Motion to set compensation for Ms. Barbara Madonna at \$47,721 for the 2009-2010 fiscal year.

2. Contract with Financial and Recording Secretary

Motion to renew the contract with Michael J. Frank as Financial and Recording Secretary for the 2009-2010 fiscal year.

Motion to set compensation for Michael J. Frank at \$7,400 for the 2009-2010 fiscal year.

3. Set Regular Meeting Time and Date

Motion to set the third Tuesday of the month at 6:30 PM as the regular meeting time and date.

4. Set Bank of Record

Motion to declare National Bank and Trust Company (NBT) as the Groversville Public Library's bank of record for the fiscal year 2009-2010.

Motion to authorize the President, Vice President, Treasurer and Secretary to be signatories on the bank accounts at NBT for the Groversville Public Library.

Motion to authorize Michael J. Frank, or the above signatories as signatories on the payroll account at NBT for the Groversville Public Library.

Motion to allow business with other banking institutions with board approval.

5. Set Newspaper of Record

Motion to declare the Leader-Herald as the newspaper of record for the Groversville Public Library. All legal notices and notices of meetings will be in the Leader-Herald.

6. Set Insurance Agency

Motion to declare Hathaway Agency, Inc. to be the insurance agent for the Groversville Public Library for the following types of coverage: Director and Officer's Liability policy and Contents and Liability policy. To declare New York State Public Entities Safety Group 497 the insurance agent for the Library Workman's Compensation policy. To declare Jacksland Warner Associates the insurance agent for the Remington policy. To declare the First Nonprofit Companies the administrator for the Library's Unemployment insurance. To declare Jaeger & Flynn the administrator for the Library's Health Insurance.

7. Indemnification of Library Trustees

58 East Fulton Street, Groversville, New York 12078

518-725-2819 ■ 518 773-0292 ■ gpl@sals.edu ■ www.groversvillelibrary.org

Motion to adopt the indemnification of Gloversville Public Library Trustees as provided by New York State Public Officers Law Section 18.

8. Set Date of Gloversville Public Library Vote

Motion to declare the 1st Tuesday in May 2010 as the date for the Gloversville Public Library vote.

Mr. Heacock made a motion, seconded by Mrs. Lair, to approve items 1 through 8 above. This was approved all voting aye.

Mr. Heacock made a motion, seconded by Mrs. Lair, to have Mr. Fisher and Ms. Smith represent the Library as our liaisons to the Gloversville Library Foundation Board. This was approved all voting aye.

Mrs. Pesses appointed the following Trustees to fill the Committee positions:

Executive Committee – The Officers (President, VP, Treasurer and Secretary)

Budget and Finance – Mr. Heacock, Chair; Ms. Smith and Mr. Frank

Building and Grounds – Mr. Ephraim, Chair; Ms. Batchelor

Personnel – Mr. Fisher, Chair; Mrs. Lair

Mr. Heacock made a motion, seconded by Ms. Smith to adjourn the meeting at 5:15 P.M. This was approved all voting aye.

Michael J. Frank
Recording Secretary

Elizabeth Batchelor
Secretary