



# Groversville Public Library

## 2006-2007 Annual Report to the Community

A public library is more than just books, it is an action-packed hub of the community.

To quote William Ecenbarger, "Libraries are an essential service, too," Christian Science Monitor, ...

Today they are meccas for the unemployed, the undereducated and the newly immigrated. Libraries are used by doctoral candidates and high school drop outs. Businessmen come for seminars on good management, teenagers come for information on AIDS, and "latchkey" children come after school lets out (Ecenbarger, 9).

Yes, in a nutshell, that is the Groversville Public Library's role in the Groversville Enlarged School District.

### SERVICES AND PROGRAMMING

Services and programming are the terms used to encompass all a public library offers its patrons.

Use of the collection is reported through circulation statistics. Other service statistics include the number of visitors to the library, the number of new patrons registered, the number of computer sessions, the number of books borrowed and loaned through InterLibrary Loans, the number of newspapers and magazines read in-house, the number of databases accessed, and the number of reference questions asked and materials used.

Programming is represented by the number of programs and the number of attendees.

Statistics present a comprehensive picture that can be compared to last year, though numbers alone do not provide a comprehensive picture.

Still, and once again, those statistics show we were busy.

#### Circulation

Overall, circulation increased 9% from the previous year with Audio/Visual and Teen materials seeing the largest jumps. These statistics include the addition of NetLibrary, a downloadable audio book service added in January 2007.

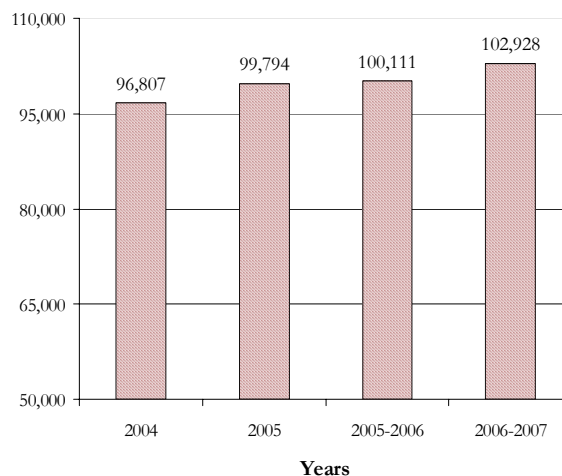
### Service & Programming Highlights

Through funding from Senator Hugh T. Farley and a partnership with local historian Davis Bixby, the Library was able to provide the Johnstown Public Library, city historians, and the Fulton County Historian with records for cemeteries throughout Saratoga and Fulton counties, and provided libraries and historical societies with indexed binders of the information.

The Library continued to host HFM-BOCES' GED classes, LVA tutoring and computer classes, an ESL Conversation Class, and tutors with students throughout the year.

"Writers All Around Us," a summer writing series held at the YWCA, was very successful and a follow up series concentrating on dialogue through playwriting was planned for the summer of 2007.

Library Visitors



The theme of the children's summer reading program for 2006 was "Books: A Treasure." A review shows over 300 children signed up and read 5,417 titles. Teens read 607 books which indicated the rotating collection from MVLS and new acquisitions are appealing to these young readers. Thirty-five programs were held during the summer with 1,436 in attendance.

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## FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2007

<b>RECEIPTS</b>	Budget	Amount Received to June 30, 2007	Over/(Under) Budget
Tax Levy	\$198,200.00	\$198,200.00	\$0.00
Investment Income	5,000.00	8,262.97	3,262.97
Foundation Income	135,000.00	145,902.73	10,902.73
Foundation Donations	19,029.22	10,310.00	(8,719.22)
Government Affiliations	8,500.00	8,991.00	491.00
Fines & Miscellaneous Income	2,000.00	5,241.92	3,241.22
Friends of the Gloversville Public Library, Inc.	10,000.00	10,000.00	0.00
General Donations	970.78	970.78	0.00
<b>TOTAL RECEIPTS</b>	<b>\$357,200.00</b>	<b>\$387,879.40</b>	<b>\$9,179.40</b>

<b>DISBURSEMENTS</b>	Budget	Amount Disbursed to June 30, 2007	Over/(Under) Budget
Salaries - Full Time Employees	\$136,887.00	\$136,887.36	\$0.36
Salaries - Part Time Employees	49,631.00	39,152.21	(10,478.79)
F I C A & Medicare Tax	13,104.00	10,920.00	(2,184.00)
Unemployment Insurance	1,487.00	472.51	(1,014.49)
Disability Insurance	700.00	281.40	(418.60)
Medical Insurance	21,810.00	17,761.20	(4,048.80)
Pension Expense	19,400.00	3,716.25	(15,683.75)
Heat	14,247.00	7,725.40	(6,521.60)
Electricity	10,163.00	9,477.48	(685.52)
Telephone	2,500.00	2,273.76	226.24
Insurance	9,000.00	5,048.76	(3,951.24)
Books, Periodicals, etc.	43,500.00	43,581.61	81.64
Computer & Automation Services	13,500.00	10,903.66	(2,596.34)
Library, Building & Office Supplies	7,000.00	6,922.78	(77.22)
Maintenance & Repairs	3,000.00	2,983.24	(16.76)
Financial Secretary	7,200.00	7,200.00	0.00
Audit Expense	4,000.00	1,250.00	(2,750.00)
Election Expense	2,000.00	1,411.66	(588.34)
Professional Meetings and Travel	1,500.00	2,060.66	560.66
Events and Programming	1,800.00	2,255.00	455.00
General Expense	1,000.00	2,160.98	1,160.98
<b>TOTAL EXPENSES</b>	<b>\$378,700.00</b>	<b>\$328,748.06</b>	<b>(\$49,951.94)</b>

### GRANTS

Special Legislative Grant (Senator Hugh T. Farley)	\$25,000.00
Member Item Grant (Senator Hugh T. Farley)	2,500.00
Stewarts Foundation Grant	500.00
Tri County Arts Council (NYSCA)	800.00

**Service & Programming**

**Highlights cont.**

The partnership with the GESD for “25 Books a Year” grew as more children and parents used the Library to meet, and in most cases surpass, this benchmark.

Children’s programming such as Science in the Summer, preschool, nursery school, Head Start and class visits continued throughout the year. Local Boy Scout, Girls Scout and Brownie troops were frequent visitors. “Safe Place,” the after school program conducted by the Foothills Methodist United Church, made trips to the Children’s Room as did Lexington’s Day Program. Homeschoolers were ever present.

Finally, on Saturday May 19<sup>th</sup> the Library hosted the 3<sup>rd</sup> Annual Literacy Day along with partners Head Start, WMHT and GESD. Sponsors for the event included Cornell Cooperative Extension, Stewarts, and Wal-Mart.

**Computer Use**

	2005-2006	2006-2007
Adult	4,614	6,572
Children	1,486	1,845
Total	6,100	8,417

**BUILDINGS AND GROUNDS**

Building issues dominated the year.

- ♦ A lease with the City of Gloversville was finalized in February.
- ♦ Issues with the roof caused interior water damage, and mold and moisture problems.
- ♦ Two energy efficiency projects were underwritten with grant money provided by Senator Hugh T. Farley; the changing of ballasts and light bulbs throughout the building and the purchase of Plexiglas storms for the second floor windows. Thank you to Pat Buhrmaster, a local electrician, who assistant city electrician Jim Walsh with the electrical project.
- ♦ A fire, heat and smoke alarm system was purchased with Building Fund money and will be installed by the city’s electrician.
- ♦ In an effort to understand the value of many of the unique items owned by the Library an Ad-Hoc committee was formed to assist the Board with deciding appropriate insurance coverage and determine which items should be kept, should be restored, or should be sold.
- ♦ A new lawn sign was purchased and installed on East Fulton Street. Thank you to the numerous community members who made donations toward this purchase.



**FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2007 cont.**

- ♦ Investment income, interest and dividends increased due to interest rates being higher than anticipated.
- ♦ Fines and Miscellaneous income increased due to the use of collection agency for delinquent accounts, while general expenses were over budget because of the unanticipated fees. When tallied, income was still realized.
- ♦ Salaries were below budget do to changes in staffing. This also lowered costs in FICA and Medicare Tax.
- ♦ Changes to the Unemployment Insurance carrier provided significant savings.
- ♦ Pension expense came in below budget due to a credit with the NYS Retirement System.
- ♦ Heat and electricity were less than anticipated due to a mild winter.
- ♦ Some computer and automation expenses were covered by the \$25,000 Special Legislative Grant.
- ♦ Savings was realized with election expenses by using paper ballots instead of voting machines.
- ♦ A full audit was budgeted for, but a less expensive compilation was satisfactory.

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## GOVERNANCE

The Gloversville Public Library sought the support from the towns of Broadalbin, Mayfield and Perth in their 2007 budgets, but was turned down by all three. The concern is that 44.5% of the population of Fulton County does not support any public library. The goal is to receive funding from the County's 2008 budget.

A collection agency was retained in an effort to resolve the serious issue of long overdue and lost items. The staff has noticed a significant reduction in the number of delinquent accounts. Fine income for the year increased as overdues and lost books were paid for.

The Library received a successful compilation report of its books from Phil Beckett, CPA for the 2005-2006 fiscal year.

### Board of Trustees

The Gloversville Public Library held its second trustee election on May 1<sup>st</sup>. Incumbent, and current President, Christine Pesses unanimously won the vacant seat. Officer elections were held at the Organizational Meeting in July and remain unchanged.

### Trustees for the 2006-2007 Fiscal Year

President – Christine Pesses  
Vice-President – David Fisher  
Treasurer – David C. Heacock  
Secretary – Patricia Klohck  
Elizabeth Batchelor  
Jay Ephraim  
Michael Ponticello

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## AUXILIARY ORGANIZATIONS

A “Meet and Greet” event hosted by the Board of Trustees included staff, members of the Friends’ Executive board and committee chairs, and Bob Thaisz from the Gloversville Library Foundation. The informal get-together featured delicious food and good conversation. The event wrapped up with a round table type discussion during which each group present had an opportunity to speak about the work of their

### Gloversville Library Foundation

#### Foundation Board Members

Chair – Jeremiah Wood IV  
Vice-Chair – Robert Maider  
Treasurer – Robert Thaisz  
Secretary – Dolores Fleischut  
Ann Lee Clough  
Mark Finkle  
George Morgan

#### *Representatives from the*

#### *Gloversville Public Library Board*

David Fisher and Michael Ponticello

#### *Non-voting members*

Library Director Barbara Madonna  
Friends’ President John Blackmon

### Friends of the Gloversville Public Library

The Friends continued to provide Saturday Craft Time once a month, Thursday Story Time and programming for First Night.

National Friends of Libraries Week was October 22-28 and special events included a Celtic concert by Christie Charis Coyle.

A spring concert held in April was a folk concert featuring Three Quarter North.

The Friends of the Library held a very successful spaghetti dinner fundraiser with Plaza’s Italian Bistro in the spring, raising over \$850. The Friends’ 6<sup>th</sup> Annual Walk with the Friends for the Library was held in May, realizing \$2,695. Book sale donations totaled \$2,677.39 for the year.

The Friends have, again, generously agreed to assist the Library by providing \$7,000 toward the 2007-2008 budget.

The Friends of the Gloversville Public Library are an outstanding group of dedicated volunteers who make a significant contribution to the library and the community with their efforts. THANK YOU!

#### Friends Executive Board Members

President - John Blackmon  
Vice-President - Patty Franco  
Treasurer - Barbara Reppenhagen  
Secretary - Donna Kuhner  
Directors - Lillian Pierson-Cohen, Wanda Ellis and Dot Andrist